

PLYMOUTH GROWTH AND DEVELOPMENT CORPORATION
Board Meeting
July 17, 2013 (6:30 – 8:30 p.m., Park Plymouth Office, 40 Court St.)

Note: Gray building on the corner of Court and N. Russell, rear entrance to the building from the parking area, down one level, around to the elevator area, use the entry door to Park Plymouth near the elevator

AGENDA

Call to Order

Public comment
Letter received

Referrals to the Plymouth Traffic Task Force - 7/9 Meeting

- Bus/RV Lot - RV restrictions
- Nelson Park - Additional signage request

Further discussion of Park Plymouth personnel benefits

- with Brian Foley from Lougee Insurance Agency

Items Needing Board Action

Recommended Policy Changes

- Internal Citations Void and Late Fee Dismissal Policy
- Risk Assessment Policy

Recommended Parking Enforcement/Customer Service Training from the International Parking Institute (IPI)

MBTA/Radisson Parking Lot

- Occupancy License Agreement to Operate Lot
- Control and liability issues

Special Events - Kim

- Special Event/Valet Use of Space Permit Application

Financial matters

Bills, financial statements, operational expenses

Community Re-Investment Strategy

Wrap-up regarding utility bills and deposit on former office space

Funds to be moved to a money market account

Minutes

Applicants for the part-time Administrative Assistant position

Discussion Items

MOA draft - submitted by L. Price for Board discussion

June Revenue Performance

- Permit Sales
- Citations
- Meters

Semi-Annual Review Meeting with PGDC Hearings Officer

- staff will meet with the Hearings Officer prior to bringing policy questions to the Board

Transportation & Visitors Center Preliminary Design

- Borings/Geotechnical Investigations
- Upcoming Steering Committee Meeting and Stakeholder Workshops

Plymouth Parking Management Plan, January 4, 2012

- recommendations remaining for implementation
- license plate recognition (LPR) technology for enforcement

Special Events - Kim

- America's Hometown Celebration Funding Request
- Congregation Beth Jacob request for parking permits for high holy days
- Upcoming special events/planning

Issues with a fake Destination Plymouth facebook page

Courthouse Project

- Status report

Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (roll call vote)

Call the Executive Session to order

Approval of Executive Session minutes

Organizational and financial matters

Annual evaluations

Adjourn the Executive Session and return to the public meeting

Call the public meeting back to order

Other Business

Adjourn

For discussion at subsequent meetings

- Stephens Field parking area possibilities
- Transit discussions